



**Asheville BookWorks**

428 1/2 Haywood Road  
West Asheville, NC 28806

**828.255.8444**

info@ashevillebookworks.com

**Workshop Registration**

Check/Money Order Payments

Please fill in entire form and mail or drop off with payment to BookWorks.

(Credit Cards are accepted on our website, www.ashevillebookworks.com by selecting the PayPal button under each workshop listing.)

Workshop Attendee: \_\_\_\_\_

(please use separate form for each attendee, even if payments are combined)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Workshop(s): \_\_\_\_\_

Date(s): \_\_\_\_\_

Fee(s): \_\_\_\_\_

*BookWorks Co-op members: remember to deduct 10% off regular workshop rates*

Check Payable to: BookWorks

Check#: \_\_\_\_\_

Total: \_\_\_\_\_

*please note: studio fees will be collected at the first workshop*

**Cancelation and Refund Policy**

If BookWorks cancels a class for any reason, students enrolled in the class will receive a full refund.

If a student needs to cancel their enrollment in a class, they may do so up to three-weeks before the class is scheduled to begin. Students can request a full refund minus a \$50 administrative fee or they may transfer the full amount to any upcoming class.

Students wishing to cancel after the three-week minimum are not eligible for a refund or transfer of funds. In addition, we discourage students from transferring their enrollment in any class to someone else.

**Your signature indicates you have read and understand the Cancelation and Refund Policy noted above.**

Workshop Attendee Signature: \_\_\_\_\_

**Workshop Confirmation**

Registration is confirmed only after full payment is received. Please do not make travel plans until you have received confirmation that your payment has been received and that your class has met the minimum enrollment requirement. Travel plans, including lodging and local transportation, are the responsibility of each student.